Instructional Standards

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| **Instruction and Courses (100)** | **Audience** |
| *Policies and procedures related to designing, teaching , supplying, and running classes* |  |
| 160: Course Outlines and Course Syllabus Information |  |
| 161: Course Creation, Edits, Inactivation, and Reactivation |  |
| 162: Program Creation and Approval |  |
| 163: Program Suspension & Reinstatement |  |
| 164: Class Cancellation Guidelines |  |
| 165: Program Suspension & Reinstatement |  |
| 166: Program Amendment |  |
| 170: Textbook and Instructional Materials Adoption |  |
| 180: Continuing Education Units (CEUs) |  |
| 181: Related Instruction |  |
| 190: Academic Dishonesty |  |
| 191: Administrative Withdrawal |  |
| **Evaluation, Examination, and Placement (200)** | **Audience** |
| *Policies and procedures related to how students are graded, tested, and placed in courses at Clackamas Community College* |  |
| 260: Placement Assessment |  |
| 261: Math Placement Information in Career and Technical Degrees or Certificate Programs |  |
| 270: Testing Center Standard for Make-up, Challenge, and Other Student Exams |  |
| 280: Grading |  |
| 290: Educational Progress (Ability to Benefit) |  |
| **Earning Credit (300)** | **Audience** |
| *Policies and procedures related to earning and awarding credit for classes, test, and other activities* |  |
| 350: Credit Hour Policy |  |
| 360: Credit for Prior Learning |  |
| 370: Advanced College Credit |  |
| 371: Advanced Placement |  |
| 372: International Baccalaureate |  |
| 373: College Level Examination Program (CLEP) |  |
| 380: Acceptance of Credit |  |
| 390: Work-Based Learning (Cooperative Work Experience) |  |
| 391: Credit for Variable Credit Classes |  |
| **Enrollment to Graduation (400)** | **Audience** |
| *Policies and Procedures related to student conditions and responsibilities from the beginning to the end of their time at Clackamas Community College* |  |
| 460: Underage Enrollment |  |
| 461: Registration and Transcript Restrictions |  |
| 470: Course Substitution or Waiver |  |
| 471: Courses repeatable for additional credit |  |
| 472: Repeat of Courses for GPA Recalculation |  |
| 480: Academic Standing |  |
| 481: Recognition of Academic Excellence (Honor Roll and President’s List) |  |
| 490: Catalog Designation for Graduation Requirements |  |
| 491: Residency Requirements for Graduation |  |
| 492: Multiple Degrees/Certificates of Completion |  |
| **Communication, Outreach, and Media (600)** | **Audience** |
| *Policies and Procedures related to electronic and other forms of communication and outreach within the various Clackamas Community College communities (students, staff, alumni, etc.)* |  |
| 600: Email Policy |  |